

## SAMPLE SUBMISSION REQUIREMENTS BY THE NUMBERS

Proper labeling is critical to ensuring timely and accurate results. Therefore, it is necessary that all blood tubes and culettes be labeled with the following information to be accepted:

- 1 Patient's name:** Please note whether patient is a mare, foal, or yearling, i.e. Beauty \_\_, Beauty 05, or Beauty 04.
- 2 Doctor name or number:** If there are two veterinarians, the second doctor's name or number may be written on the tube as well. The doctor name or number that is written first will receive the lab charge. A copy of the results will be given to both veterinarians, but only the primary veterinarian will be called.
- 3 Test requested:** Please be specific! For example, there are three types of Clostridium testing performed. In order to make sure your results are appropriate, you must therefore specify whether a Clostridium perfringens enterotoxin, a Clostridium perfringens culture, or a Clostridium difficile toxin is desired. Failure to do this prohibits us from performing the proper test.
- 4 Farm name or location:** Please identify farm name in addition to patient name to prevent confusion among patients with similar or the same names.  
*Please note: If the patient is on the Institute campus, please indicate specific location of patient for any fecal samples submitted for testing (ex: Medicine, ICU stall #3, or Surgery Barn, stall # 5)*
- 5 Date:** If specimen is not submitted during lab hours on the day of collection, please label the sample with the appropriate date. Otherwise, the specimen will receive the computerized default date as assigned by the system.
- 6 Specimen source if applicable:** applies to sterile body fluids and culettes.

### QUALITY AND SAFETY PRECAUTIONS:

- If the specimen is missing the above information it cannot be processed until the information is complete. This delay in processing could affect the integrity of the sample and will delay the reporting of results.
- If a specimen is received unlabeled, the specimen must be discarded to reduce the risk of reporting a result for the wrong patient.
- Once a specimen has been processed the test cannot be cancelled. Testing fees will still be charged to the primary veterinarian.